Social Features

Your **Library Dashboard,** accessed by clicking on the your username in the right corner of the screen, is the main place where you will manage your library account. On your dashboard, you can see your card status, the items you have checked out, the items you have on hold, and any fees you are owing.

This is also one area where you can participate in the **social** aspect of the catalogue, which lets you share with readers at libraries around the world.

Your **shelves** offer a way to track what you're reading, watching, and listening to. Each user has three shelves: Completed, In Progress, and For Later. These shelves are publicly visible, but you can make them private in your settings if you would prefer. For items on your shelf, you can also add tags, including **personal tags** which are only visible to you.

When you view an item page, you will see an option to share your thoughts about a title (which will display under the username you chose) or read reviews from others. You can also **flag** reviews that contain offensive content or spoilers!

From the community

What did you think about this title?

Add comment

A aanj

Sep 20, 2025 ★★★★☆

A pleasant surprise... I was afraid this was going to be a typical rock band/groupie book.

Your New Online
Catalogue

This brochure will help you...

Set up your **account**

Review your **privacy settings**

Perform a basic **search**

Use the new **social features**

Sault Ste. Marie Public Library
www.ssmpl.ca
"One stop....endless possibilities"

The first time you log in, you will be asked to create a username for your Sault Ste. Marie Public Library online account. To log in and create your username:

1. Click the **Log In** button at the top right corner of the page.
2. Click on **Log In / Register** from the drop down menu that appears.
3. Enter the required fields.
   - Your **Username or Barcode** is your library card number.
   - Your **Password** is also known as your PIN. This is a four-digit number that was assigned to you when you registered for a library card. If you do not know your PIN, please contact a staff member for assistance.
4. Click the **Log In** button.
5. Verify your personal information when prompted by the website. If something is incorrect and you are not given an option to update it, please contact a staff member.
6. **Continue** to complete your account setup. You will now be prompted to create a unique **username.**
7. Once you have selected your username, review and agree to the terms and continues, and then complete the registration process.

About Usernames:
Your username is unique to you and can be used when logging in instead of your library card number. It will be associated with anything you share publicly on the catalogue, including reviews. Keep your username short and easy to remember, and consider your privacy comfort level when choosing your username.

Privacy

The Sault Ste. Marie Public Library's new catalogue has new features that allow you to share what you're borrowing, your comments, and more. Because of these **new public features,** it's important that you review your **Privacy Settings.**

Always Private:
- Current checkouts, holds, and fines
- Your PIN/password
- Borrowing history, if you choose to enable it

Public:
- Comments, ratings, and likes
- Books added to your Completed, For Later, or In Progress Shelves.

These features are optional, and you can choose to make them private if you prefer.

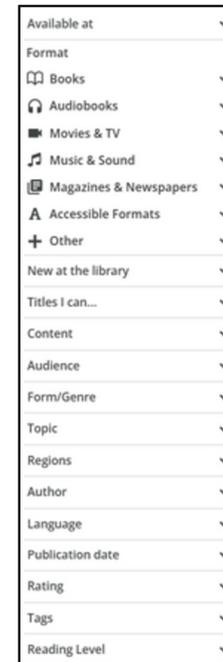For help with your Privacy Settings, please speak to library staff.

Searching for books, DVDs, and more is easy in the new library system! Simply click or tap on the search button at the top right of the page to expand the search bar. Then, type what you're looking for, hit the enter key or press the magnifying glass, and get the most relevant results first.

A new feature called **Smart Search** recognizes common search terms (like "movies" or "new books") and will filter search results based on what you are looking for. The search option will also try to find spelling mistakes or typos and suggest alternate terms.

You can filter your results using the options on the left-hand side of the screen. This will help you narrow things down by the location the item is **available at,** the format, and whether it is **new at the library.** You can also filter by genre, audience, genre, topic, language, and more. Click on any of the options listed to see the ways you can refine your search.

Available at
Format
📖 Books
🎧 Audiobooks
🎬 Movies & TV
🎵 Music & Sound
📰 Magazines & Newspapers
A Accessible Formats
+ Other
New at the library
Titles I can...
Content
Audience
Form/Genre
Topic
Regions
Author
Language
Publication date
Rating
Tags
Reading Level

Borrowing

Item availability is easy to see in the new catalogue. Look for green text that says **Available,** then click **View location availability** to see if the item is checked in at the Centennial Library, North Branch, or both.

Midsomer Murders
Series 9
★★★★☆ (57 ratings)
DVD. 2014
FICTION MIDSOMER S.9
Available View location availability

Your search results will also include a selection, but not a complete list, of eBooks and eAudiobooks available with your library card.

If you are looking to borrow items on Libby, Hoopla, or Tumblebooks, please continue to search those resources directly for a full list.

Placing Holds

If there are no copies available at either location, the message **All copies in use** will display. You can place a hold to reserve the item when a copy is returned to the library.

You can also place a hold to reserve a copy on an **Available** item to have it ready for pickup when you come to the library.

Once your item is on hold, you can **Pause** (suspend) or **Cancel** your hold, to delay receiving your copy or take yourself fully off the list.

If you always use the same library branch, you can set it as your preferred location and turn on **One-Click Holds.** This allows you to place holds and have them automatically sent to your home branch in just one click.